

MINUTES

Annual Meeting:

The annual meeting of the Board of Education, Miller School District #29-4 was held on Monday, July 15, 2019, in the Elementary School Library. The meeting was called to order at 6:31 p.m. by Natalie Bertsch, President of the Board. Other members in attendance were Bryan Breitling, Amy Howard, Jonathan Hurd, Connie Schroeder, and Tara Yost. Absent was Rob Mullaney. Also in attendance were Dan Trefz, Superintendent, and Steve Schumacher, Jr./Sr. High School Principal, and Sara Gates, Business Manager.

Motion by Yost, second by Howard to approve the board agenda. All voting aye.

Motion by Schroeder, second by Hurd to approve Consent Agenda Items

1. Minutes of the June 10, 2019 Regular Meeting
2. Financial Report
3. Payment of presented bills

All voting aye.

The Public Hearing was held on the 2019-2020 Proposed Budget. Discussion was held.

Motion by Hurd, second by Yost to approve the open enrollment of students FY2019-2020-01, FY2019-2020-02, and FY2019-2020-03. All voting aye.

Motion by Breitling, second by Howard to adjourn fiscal year 2018-2019 board meeting at 6:39 p.m. All voting aye.

The fiscal year 2019-2020 board meeting was called to order by Superintendent, Dan Trefz at 6:40 p.m.

Motion by Howard, second by Yost to approve the board agenda. All voting aye.

New board members Jonathan Hurd and Connie Schroeder, were sworn in.

Members in attendance were Natalie Bertsch, Bryan Breitling, Amy Howard, Jonathan Hurd, Connie Schroeder, and Tara Yost. Absent was Rob Mullaney.

Disclosure of Conflict of Interest. Dan Trefz disclosed that his spouse is employed by the Miller School District. Tara Yost disclosed that her mother-in-law, Kathy Yost, is contracted by the Miller School District. Bryan Breitling disclosed that he is the Administrator of Avera Hand County Memorial Hospital and Hand County Memorial Hospital. Howard moved that the request for waivers should be granted, Hurd seconded. Voting aye: Bertsch, Howard, Hurd, and Schroeder. Breitling and Yost abstained.

The meeting reconvened with the Superintendent calling for nominations for President. Breitling nominated Bertsch, Schroeder seconded. With no other nominations for President, Hurd moved that nominations cease, Breitling seconded. Voting aye: Breitling, Howard, Hurd, Schroeder and Yost. Bertsch abstained. Bertsch took over as President and called for nominations for Vice President. Hurd nominated Breitling, Yost seconded. With no other nominations for Vice President, Howard moved nominations cease, Schroeder seconded. Voting aye: Bertsch, Howard, Hurd, Schroeder, and Yost. Breitling abstained.

The following Board Committees were set for the 2019-2020 school year:

Transportation: Bertsch, Howard, and Hurd
Personnel: Bertsch, Mullaney, and Yost
Budget/Bills: Bertsch, Breitling, and Yost
Activities: Bertsch, Howard, and Hurd
Insurance/Negotiations: Bertsch, Mullaney, and Schroeder
Policy/Goal Setting: Bertsch, Schroeder, and Yost
Buildings/Grounds: Bertsch, Breitling, and Hurd
On-Hand Board: Breitling
Board of Equalization: Bertsch

Motion by Schroeder, second by Yost to approve Consent Agenda Items

1. To designate *The Miller Press* as the official newspaper for the Miller School District #29-4
2. To designate American Bank & Trust and Quoin Financial Bank as the official depositories, with American Bank & Trust having the General Fund, Capital Outlay Fund, Special Education Fund, Pension Fund, and Food Service Fund accounts and Quoin Financial Bank having the Payroll Withholding Account and Activity Fund Account and to authorize the school administration to properly invest funds during the ensuing fiscal year in varying denominations and in relation to the amount of funds not needed for the immediate operation of the school district.
3. To enter the following statement in the official minutes of the Board of Education of the Miller School District #29-4: "The Miller School District #29-4 does not discriminate in its employment policies and practices or in its educational programs on the basis of race, color, religion, age, sex, disabilities, marital status, parental status, or national origin. Inquiries concerning the application of the Affirmative Action and Americans with Disabilities Act, Title IX of the Education Act of 1973, Section 504, Title II, the Age Discrimination Act, and the Boy Scouts Act, may be referred to Dan Trefz, Superintendent, Title IX and Section 504 Coordinator, 623 E 4th Street Miller, SD 57362, (605) 853-2614, or Department of Education, Office of Civil Rights, 1010 Walnut Street, Suite 320, Kansas City, Missouri 64106 ocr.kansascity@ed.gov, Phone (816) 268-0550; TDD (877) 521-2172 and may also refer to the following web address: <http://www.ed.gov/about/offices/list/ocr/index.html?src=mr.>"
4. To establish the second Monday at 6:30 p.m. in the Elementary School Library as the regular meeting time and place for the board meetings.
5. To authorize the Superintendent and Business Manager to sign revolving and activity fund checks and to authorize the Board Chairman and Business Manager to sign district warrants.
6. To designate the Superintendent as the official representative of the district for all Federal programs, (except 504 and Title 1), truant officer, asbestos coordinator, and as official purchasing agent for the district.
7. To authorize the Superintendent to close school in emergency situations and in case of inclement weather and setting the chain of command in the event the Superintendent is absent.
8. Payment of presented bills.

All voting aye.

No visitors were recognized.

Steve Schumacher, Jr./Sr. High School Principal, thanked the custodians for their hard work this summer.

Dan Trefz, Superintendent, reported on capital outlay projects.

Motion by Breitling, second by Schroeder to designate Amy Howard as voting delegate and Tara Yost as alternate for the 2019 delegate assembly in November and declare Natalie Bertsch as board member legislative chairman. All voting aye.

Motion by Breitling, second by Hurd to keep the salary for school board members at \$50.00 for regular and special board meetings and \$30.00 for committee meetings with mileage to be paid for board members living five mile outside the city of Miller. All voting aye.

Motion by Howard, second by Yost to set the following fees and charges for the 2019-2020 school year:

<u>Online food service convenience fee</u>	\$0.00
<u>School Breakfast</u>	
K-4 grade	\$1.60
5-8 grade	\$1.70
9-12 grade	\$1.70
Adults	\$1.85
<u>School Lunch</u>	
K-4 grade	\$2.65
5-8 grade	\$2.75
9-12 grade	\$2.85
Adults	\$3.75
Seconds	\$1.65
<u>Gym User Fee</u>	
Family	\$65.00
Adults	\$40.00
Students Grade 3-College	\$25.00
Sr. Citizen	\$30.00
Per Day	\$5.00
<u>Admission-Senior High Activities</u>	
Adults	\$5.00
Students	\$3.00
<u>Admission-Junior High Activities</u>	
Adults	No Charge
<u>Football Parking/Ticket Fees</u>	
Football Seasonal Parking Includes 2 admission	\$65.00

Athletic Passes

20 punch Adult	\$90.00	10 punch Adult	\$47.50
20 punch Senior Citizen	\$70.00	10 punch Senior Citizen	\$37.50
20 punch Student	\$50.00	10 punch Student	\$27.50

Yearly Passes

Adult	\$125.00
Senior Citizen	\$100.00
Student	\$75.00

All voting aye.

Motion by Hurd, second by Breitling to continue our policy of bids and quotes as follows: Fuel Oil, Propane and Gasoline – annual bid (if a “lowest responsible bidder” is not apparent, monthly/weekly quotes will be requested); Fuel for the Armory, fill as needed (request quotes based on transport load rates). All voting aye.

Motion by Breitling, second by Howard to name JH/HS Principal and Elementary Principal as 504 co-directors, and Elementary Principal as Title 1 Director. All voting aye.

Motion by Hurd, second by Yost to set the Imprest Fund at \$10,000.00. All voting aye.

Motion by Yost, second by Schroeder to approve lane change request for Terice Ketelhut from BA+30 to BA+45 in the amount of \$664.00 for a total certified contract in the amount of \$47,024.00. All voting aye.

Motion by Hurd, second by Schroeder to approve the counseling services agreement with Anne R Jockheck Counseling Services for the 2019-2020 school year. All voting aye.

Motion by Yost, second by Howard to enter into executive session for the purpose of personnel issues SDCL 1-25-2 (1) at 7:27 p.m. All voting aye.

President Bertsch declared return to regular session at 8:19 p.m.

Minutes recorded by the Superintendent.

Motion by Schroeder, second by Howard to accept the resignation of Tyrae McMurtry as Aide effective July 15, 2019. All voting aye.

Motion by Hurd, second by Breitling to accept the resignation of Bryce Laxdal as PE Teacher and Head Varsity Boys Basketball Coach effective July 15, 2019. All voting aye.

Motion by Yost, second by Howard to accept the resignation of Lane Fawcett as Assistant Varsity Football Coach effective July 15, 2019. All voting aye.

Motion by Schroeder, second by Hurd to approve the work agreement for Aaron Zeller as Assistant Varsity Boys Basketball Coach in the amount of \$2,814.00 for the 2019-2020 school year. All voting aye.

Motion by Yost, second by Howard to approve the work agreement for Karren Rogers as Head Junior High Volleyball Coach in the amount of \$2,774.00 for the 2019-2020 school year. All voting aye.

Motion by Hurd, second by Yost to approve the work agreement for Elizabeth Engle as Assistant Junior High Volleyball Coach in the amount of \$1,889.00 for the 2019-2020 school year. All voting aye.

Motion by Howard, second by Schroeder to approve the work agreement for Katie Otteson as Aide in the amount of \$12.25 per hour for the 2019-2020 school year. All voting aye.

Motion by Breitling, second by Hurd to approve the work agreement for Kassandra Foreman as Aide in the amount of \$12.30 per hour for the 2019-2020 school year. All voting aye.

Motion by Breitling, second by Hurd to approve the work agreement for Darcy Noack as Aide in the amount of \$12.25 per hour for the 2019-2020 school year. All voting aye.

Motion by Breitling, second by Howard to set the substitute pay for the following:
Teacher (in town) \$120.00 per day
Teacher (colony) \$140.00 per day
All voting aye.

Motion by Yost, second by Howard to set the substitute pay for the following:
Teacher's Aide \$11.00 per hour
Clerical \$11.00 per hour
All voting aye.

Motion by Breitling, second by Hurd to set the substitute pay for the following:
Custodian \$11.75 per hour
All voting aye.

The next regular school board meeting is scheduled for Monday, August 12, 2019 at 6:30 p.m. in the elementary school library.

Motion by Hurd, second by Yost to adjourn at 8:24 p.m. All voting aye.

Natalie Bertsch, President
Board of Education

Sara Gates
Business Manager